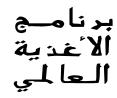


Programme Alimentaire Mondial Programa Mundial de Alimentos



The Food Aid Organization of the United Nations

# **Internship – World Food Programme Nordic Office**

From February 2<sup>nd</sup> – August 7<sup>th</sup> 2015

World Food Programme (WFP) is the world's largest humanitarian agency fighting hunger worldwide. In 2013, we reached over 80 million people with food assistance in 75 countries. WFP is part of the United Nation system and voluntarily funded.

WFP Nordic Office, housed in the UN City which hosts 9 UN organisations and several other international organisations, raises awareness of the plight of hunger and malnutrition and what WFP does to fight it. Our main platforms are our own websites and social media channels – we have a website, a Facebook page and a Twitter account for each of the Nordic countries. We also lecture for schools and universities and we take part in different campaigns and information activities.

The WFP Nordic Office in Copenhagen also serves as liaison between the WFP headquarters, regional and country offices and donor and other partner representatives in the Nordic countries.

Through our internship programme we employ 4 students – one from each of the Nordic countries Denmark, Finland, Norway and Sweden. The internship starts on February 2<sup>nd</sup> and ends on August 7<sup>th</sup> 2015. Under the direct supervision of the director of the WFP's Nordic Office, your main duties are:

- Maintain and further expand WFP Nordic Liaison Office's online support base through:
  - Creating content, translating, editing and updating Nordic language homepages
  - Creating content, translating, editing and updating Nordic language
     Facebook and Twitter accounts as well as other social media outlets
- Translate and distribute corporate updates, statements and press-releases through national media outlets
- Cooperate on various campaigns and outreach activities
- Host visits and make presentations to students about the work of WFP
- Handle inquiries from students and general public
- Monitor national media on issues related to the work and mandate of WFP and report on relevant media coverage
- Carry out national political surveillance on issues related to the work and mandate of WFP and report on relevant developments in government policies in the respective countries
- Monitor trends and issues which impact hunger and food assistance and identify opportunities for WFP to influence public debate on hunger, food aid and development assistance
- Any other duties as required



#### **Required qualifications:**

- Completed at least two years of undergraduate study
- Have attended courses in the past 12 months
- A bachelor degree and/or skills and maturity gained from relevant jobs or internships is desirable
- Experience in online communication with a strong social media knowledge and working experience – and/or experience in journalism, communication or other information related work desirable
- Working experience in national or international organizations, relevant to humanitarian and/or development field
- Excellent written communication skills in Danish, Finnish, Norwegian or Swedish as relevant to the respective country under which you apply
- A good command of written and spoken English the working language in WFP
- A good command of MS Office and preferably experience with content management systems (Drupal).
- Knowledge of Photoshop and/or InDesign/other photo editing software is an added advantage

In preparation for the internship, you will have a full week of handover with the outgoing group of interns.

#### **Terms and conditions:**

The internship is full time. WFP pays a monthly stipend equivalent of U\$ 600. WFP is not responsible for living expenses, arrangements for accommodation or travel to and from WFP internship location.

#### **Application procedures:**

Fill in and submit the below *Internship Application form* together with your application in English consisting of a CV and a cover letter to birgitte.pedersen@wfp.org

Deadline for applications: Friday 21<sup>st</sup> November 2015

Please make sure to state your respective country (Denmark, Finland, Norway or Sweden) and "WFP internship" in the subject line. Interviews in English by phone are scheduled to take place no later than mid-December.

Birgitte Pedersen World Food Programme UN City, Marmormolen 51 DK-2100 Copenhagen Tel.: +45 45 33 53 51

E-mail: birgitte.pedersen@wfp.org

For more information on WFP please visit:

Denmark: W: da.wfp.org / Facebook: www.facebook.com/wfp.da / Twitter: WFP\_DK Finland: W: fi.wfp.org / Facebook: www.facebook.com/fi.wfp / Twitter: WFP\_FI Norway: W: no.wfp.org / Facebook: www.facebook.com/no.wfp / Twitter: WFP\_NO Sweden: W: sv.wfp.org / Facebook: www.facebook.com/sv.wfp / Twitter: WFP\_SE

WFP's internship programme: <a href="http://www.wfp.org/about/vacancies/internship">http://www.wfp.org/about/vacancies/internship</a> NB: Do not send your application through this link!



## UNITED NATIONS WORLD FOOD PROGRAMME

### INTERNSHIP APPLICATION FORM

Applying for	Denmark	Finland	Norway 🗌	Sweden	
Last Name	First			Age	
Street Address	·			·	
City	Country	Country			
Phone	E-mail Address	E-mail Address			
Mother tongue	2 <sup>nd</sup> Language	2 <sup>nd</sup> Language			
Other languages					
Are you applying to other internships?	YES 🗌	NO 🗌			
Higher education enrolment during entire internship?	YES 🗌	NO 🗌			
Where did you see the announcement?					
Within the field of Communication:	Within the field of Humanitarian:	Withi	Within the field of IT:		
Social Media	□NGOs	☐ M	☐ MS Office		
Updating homepages	International organizations	Content management (Drupal)			
☐ Journalism/media	nalism/media		Adobe InDesign/Photoshop		
Campaigns	Other	Other Other			
Bachelor's degree Field of study:	Finalized	In pro	ocess		
Master's degree Fin	nalized	In process	Field of study:		
Can we share your application in-	house? YES	] NO 🗌			
Disclaimer and Signature					
I certify that my answers are true and complet If this application leads to employment, I unde			application or interview		
may result in my release.	istana alat raise oi misleadi	ng iniornation in III)	application of interview		
Signature		Date			